



Name
Business Name
Address

Landline
Mobile
Email

Lab Use Only	
Date Received	
Processed	
Scanned/Printed	
Transferred	
Despatched	

Quantity	Film Size 135, 120,220	Film Type C41, B&W, E-6	Process Only	Print Size	Low Res Scan jpeg or tiff	Standard Res Scan jpeg or tiff	High Res Scan jpeg or tiff	Maximum Res Scan jpeg or tiff	Index Print & Size	Hard Copy CD/DVD	Other Instructions i.e Push or Pull, Cross Process etc.

File Sizes      All quoted sizes are as a guide and will vary dependant upon Process i.e. Colour or B&W, and are size on disk, not open.

	Low	Standard	High	Max			Standard	Max
135 Jpeg	6MB	7Mb	8Mb	9Mb		120 Jpeg	4Mb	8Mb
135 Tiff	24Mb	26Mb	27Mb	55Mb		120 Tiff	10Mb	38Mb

#### Default Turnaround And Handling

C41, Processed and Scanned Daily Monday to Saturday  
 B&W, Processed & Scanned Monday, Wednesday & Saturday  
 E-6, Processed & Scanned Tuesday & Friday

#### Finishing

All Film cut and Sleeved in 4's unless otherwise requested  
 Despatch on day following processing & Scanning  
 Film Scans sent Via WeTransfer with a 4 Week expiry unless otherwise requested